

**Hamilton Community Consolidated School District #328**  
**Minutes of Amended Budget Hearing**  
**June 21, 2017**

The 2016-2017 Amended Budget Hearing of the Hamilton Community Consolidated School District #328 Board of Education was held on Wednesday, June 21, 2017 at 6:30 pm in the Jr.-Sr. High School Commons.

**Call to Order**

President Starr called the hearing to order at 6:30 pm.

**Roll Call**

On roll call, the following board members answered present: Capaldo, Dupree, Hartweg, Hempen, Hopp, and Starr. Six members were present. Doug Summers was absent.

Others present were: Joe Yurko, Shelli Jennings, Carol Mullens, and Emma VanArsdale (Daily Gate City).

**Review of 2016-2017 Amended Budget**

The Superintendent reviewed the 2016-2017 amended budget.

**Opportunity for Citizens to Comment on the Amended Budget**

No one commented on the amended budget.

**Adjourn**

A motion was made by Hempen and seconded by Dupree to adjourn the Budget Hearing. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

President Starr declared the Budget Hearing adjourned at 7:43 pm.

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Matthew Starr, Board President

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Nick Capaldo, Board Secretary

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Carol Mullens, Recording Secretary

**Hamilton Community Consolidated School District #328**  
**Minutes of Regular Board Meeting**  
**June 21, 2017**

The regular meeting of the Hamilton Community Consolidated School District #328 Board of Education was held on Wednesday, June 21, 2017 at 7:44 pm, in the Jr.-Sr. High School Commons, immediately following the 2016-2017 Amended Budget Hearing.

**Call to Order**

President Starr called the meeting to order at 6:44 pm.

**Pledge of Allegiance**

The meeting began with the Pledge of Allegiance.

**Roll Call**

On roll call, the following board members answered present: Capaldo, Dupree, Hartweg, Hempen, Hopp, and Starr. Six members were present. Doug Summers was absent.

Others present were: Joe Yurko, Shelli Jennings, Carol Mullens, and Emma VanArsdale (Daily Gate City).

**Opportunity for Citizens/Visitors to Speak**

There were no comments.

**Executive Session**

A motion was made by Capaldo and seconded by Hempen to move into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Return to Open Session**

A motion was made by Capaldo and seconded by Hopp to return to open session. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Consent Agenda**

A motion was made by Hartweg and seconded by Hempen to approve the consent agenda: a. payroll and bills; b. approve minutes from regular meeting on May 17, 2017. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Superintendent's Report**

**3-Year Asbestos Re-inspection Report**

The 3-year Asbestos Re-inspection Report is included for board review.

**Summer Workshop**

The summer workshop was well attended. Thanks to Edith Ewing for her organization of these workshops.

**Amended Budget**

The Superintendent revisited the 2016-2017 amended budget.

### **BLDD Update**

BLDD is still working on phasing the ideas generated from the leadership team. We may have their work by the end of next week.

### **Loans from Working Cash**

We need to make two loans. One to the education fund and one to the bond and interest fund.

### **Prevailing Wage Ordinance**

It is time to approve the annual Prevailing Wage Ordinance.

### **Surplus Equipment**

We have several items to declare surplus and offer them for a sealed bid. The items include: bus # 5, 2006 Bluebird, full size bus; bus #10, 2001 Chevy Bluebird, small bus; pipe threading machine; Case 8414906 engine; Case transmission; coolant recovery/recharge machine.

### **Dance Team Trip**

The dance team would like to go to Storm Lake, Iowa again this year. This is an overnight trip and will need board approval.

### **Title I District Plan**

We must complete and submit a Title I District Plan before we can apply. The plan has been put together and it will require board approval. Once submitted, we can complete the application.

### **Principals' Reports**

Elementary: Mrs. Jennings read Mr. Bryan's report - She reported that 119 students made honor roll for the second semester. The summer crew is working extremely hard to clean the classrooms and building for the upcoming school year.

Jr.-Sr. High: Mrs. Jennings reported that 125 students made honor roll for the second semester, 59 with high honors. She has about 20 summer school students. The custodians are working very hard to get buildings clean for the upcoming school year.

### **Action Items**

#### **Approve 3-Year Asbestos Re-Inspection Report**

A motion was made by Hempen and seconded by Capaldo to approve the 3-Year Asbestos Re-Inspection Report. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

#### **Adopt 2016-2017 Amended School District Budget**

A motion was made by Capaldo and seconded by Dupree to adopt the 2016-2017 amended school district budget. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

#### **Adopt 2017-2018 Prevailing Wage Ordinance**

A motion was made by Hempen and seconded by Capaldo to adopt the 2017-2018 Prevailing Wage Ordinance. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Commercial Insurance Renewal (Property, Casualty, Workers Comp)**

A motion was made by Dupree and seconded by Hopp to approve the commercial insurance renewal for property, casualty and workers comp. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve 2017-2018 Pay Rates for Non-Certified Employees**

A motion was made by Hopp and seconded by Hempen to approve the 2017-2018 pay rates for non-certified employees as presented. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve 2017-2018 Pay Rates for Contract Employees**

A motion was made by Hartweg and seconded by Dupree to approve the 2017-2018 pay rates for contract employees as presented. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Loan from Working Cash to Bond and Interest for \$75,000.00**

A motion was made by Capaldo and seconded by Hartweg to approve the loan from working cash to bond and interest for \$75,000.00. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Loan from Working Cash to Education Fund \$125,000.00**

A motion was made by Hempen and seconded by Dupree to approve the loan from working cash to the education fund for \$125,000.00. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Declare Surplus Equipment and Offer for Sealed Bid Sale**

A motion was made by Capaldo and seconded by Hopp to declare the 6 items, previously mentioned, as surplus and offer them for a sealed bid sale. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Dance Team Trip**

A motion was made by Hartweg and seconded by Dupree to approve the overnight Dance Team Trip. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Title I District Plan**

A motion was made by Capaldo and seconded by Hempen to approve the Title I District Plan. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Accept Resignation**

A motion was made by Capaldo and seconded by Dupree to accept the resignation from Natalie Stevens as a ½ time High School Spanish Teacher. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Accept Resignation**

A motion was made by Hempen and seconded by Hopp to accept the resignation from MaryBeth Stewart as a High School English Teacher. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Accept Resignation**

A motion was made by Dupree and seconded by Hartweg to accept the resignation from Brad Doyle as a "as needed" bus mechanic. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Hire Assistant High School Girls Basketball Coach**

A motion was made by Hopp and seconded by Capaldo to hire Merydith Marshall as Assistant High School Girls Basketball Coach. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Hire Assistant Junior High Boys Baseball Coach**

A motion was made by Capaldo and seconded by Hempen to hire Robb Bell as Assistant Junior High Boys Baseball Coach. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Approve Custodians of Activity Funds**

A motion was made by Dupree and seconded by Hartweg to approve custodians of activity funds: Shelli Jennings, Junior and Senior High activity accounts; Amanda Congdon, Senior High activity account; Eric Bryan, Elementary activity accounts; Samantha Glasscock, Elementary, Junior High and Senior High activity accounts; Carol Mullens, Junior High activity account. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Appoint Kirstie Lock, Samantha Glasscock and Kathy Lox as Authorized Custodians of Financial Accounts at Marine Bank and Trust and First State Bank**

A motion was made by Hempen and seconded by Hartweg to appoint Kirstie Lock, Samantha Glasscock and Kathy Lox as authorized custodians of financial accounts at Marine Bank and Trust and First State Bank. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

**Correspondence**

Secretary Capaldo read a thank you card from Amanda Congdon and a thank you letter from the Hamilton Coalition.

**Adjourn**

A motion was made by Hempen and seconded by Dupree to adjourn the meeting. Roll call: Capaldo, yes; Dupree, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes. Motion carried: 6-0

President Starr declared the meeting adjourned at 8:30 pm.

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Matthew Starr, Board President

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Nick Capaldo, Board Secretary

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Carol Mullens, Recording Secretary