

**Hamilton Community Consolidated School District #328**  
**Minutes of Regular Board Meeting**  
**April 19, 2017**

The regular meeting of the Hamilton Community Consolidated School District #328 Board of Education was held on Wednesday, April 19, 2017 in the Jr.-Sr. High School Commons, immediately following the Board Reorganization Meeting.

**Call to Order**

President Starr called the meeting to order at 6:43 pm.

**Pledge of Allegiance**

The meeting began with the Pledge of Allegiance.

**Roll Call**

On roll call, the following board members answered present: Capaldo, Hartweg, Hempen, Hopp, Starr, and Summers. Six members were present. Dupree was absent. Others present were: Joe Yurko, Eric Bryan, Shelli Jennings, Jessica Kohlmorgan, Carol Mullens, and Emma VanArsdale.

**Opportunity for Citizens/Visitors to Speak**

No one addressed to the board.

**Executive Session**

A motion was made by Capaldo and seconded by Hopp to enter into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**Return to Open Session**

A motion was made by Summers and seconded by Capaldo to return to open session. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**Consent Agenda**

A motion was made by Summers and seconded by Hempen to approve the consent agenda: a. payroll and bills; b. Approve minutes from regular meeting on March 15, 2017 and special meeting on March 29, 2017. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

## **Superintendent's Report**

### **Leadership Team Meeting**

The superintendent gave a review on the progress of our leadership team's work. Matthew Starr and Nick Capaldo expressed their thoughts on the process.

### **IASB Spring Dinner**

The superintendent gave a brief recap of the IASB Spring Dinner in Macomb.

### **Scoreboard Update**

The scoreboards at the baseball/softball fields are up and operational. A special thanks to Great River Ready Mix, Kerr Fabricating, AJ Metternich, Robbie Means, Craig Harmon, Josh Turner, Brad Hartweg, Matthew Starr and Charlie Mullens.

### **School Calendars**

The final 2016-2017 school calendar and the proposed 2017-2018 school calendar are enclosed and the superintendent recommends approval. He thanked the teachers and staff for their input.

### **Bids for Milk, Bread, Pest & Trash Service**

This is our annual bid process.

### **Health Insurance Renewals**

The superintendent reviewed the health insurance financial overview and is recommending approval.

### **Retirement Banquet (April 27, 6-8 pm)**

The retirement banquet for Joel Schlatter and Ruth Gayton is Thursday, April 27 from 6-8 pm at the Hotel Nauvoo.

### **Principals' Reports**

Elementary: Eric Bryan reported that the elementary has finished the PARCC testing. Students in grades 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> were tested in reading and mathematics. Teacher appreciation week will be celebrated May 8 – May 12. April 19, all of the 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> grade students who met their AR reading goals will attend a baseball game at the Burlington Bees Stadium. Lunch will be provided at the ballpark and students will return to school before dismissal at the end of the day. April 25, from 5-7 pm will be Grandparent/Special Person Night at the school. PTO will conduct their Spring Book Fair and serve ice cream sundaes.

Jr.-Sr. High: Shelli Jennings congratulated Mr. Lawson, Mrs. Stewart, and the members of the junior high drama production "Crazy Town" on a job well done. The students did a great job. Blood drive was April 7 and there was a record number of donors. Jr.-Sr. High finished SAT and PARCC testing. Thanks to Mr. Lawson, Mrs. Whitaker and Mrs. Kinnamon. May 3 is National Honor Society Induction at 5:00 pm and Scholarships and Awards Night at 6:00 pm. May 5 is the High School Talent Show at 7:30 pm. May 6 is Prom at 8:00 pm. May 10 is Fine Arts Night at 6:00 pm. May 13 is High School Graduation at 2:00 pm. May 19 and 22 are final exams. May 22 is Junior High Awards Night and Promotion at 6:30 pm.

## **Action Items**

### **Hire Bus Driver**

A motion was made by Summers and seconded by Hopp to hire Teresa Johnson as a bus driver. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve FMLA Request**

A motion was made by Capaldo and seconded by Hempen to approve the FMLA request for David Helmick. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve IESA Registration for 2017-2018**

A motion was made by Hartweg and seconded Summers to approve the IESA registration for 2017-2018. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Let Bids for Milk, Bread, Pest, and Trash Service**

A motion was made by Capaldo and seconded by Hempen to let bids for milk, bread, pest and trash service for 2017-2018. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve Health Insurance Renewals**

A motion was made by Hempen and seconded by Capaldo to approve the health insurance renewals as presented. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve Catastrophic Student Health Insurance for 2017-2018**

A motion was made by Summers and seconded by Capaldo to approve the catastrophic student health insurance for 2017-2018. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve Amended 2016-2017 School Calendar**

A motion was made by Hopp and seconded by Hempen to approve the amended 2016-2017 school calendar. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

### **Approve 2017-2018 School Calendar**

A motion was made by Capaldo and seconded by Hopp to approve the 2017-2018 school calendar. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**Approve Preparation of 2016-2017 Amended School District Budget**

A motion was made by Summers and seconded by Hempen to approve preparation of the 2016-2017 amended school district budget. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**Approve Board Policy Updates 2:100, 3:70, 4:15, 4:130E, 5:120, 5:230, 5:285, 5:300, 6:70 and 7:100**

A motion was made by Hempen and seconded by Hopp to approve board policy updates 2:100, 3:70, 4:15, 4:130E, 5:120, 5:230, 5:285, 5:300, 6:70, and 7:100. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**5-Year Review of Policies 4:180, 5:70, 5:80, 5:110, 5:140, 5:210, 5:320 and 6:185**

A motion was made by Summers and seconded by Capaldo approve the 5-year review of policies 4:180, 5:70, 5:80, 5:110, 5:140, 5:210, 5:320 and 6:185. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

**Select Board Members to Present Diplomas at High School Graduation**

Matthew Starr and Tim Hempen will present diplomas at high school graduation.

**Correspondence**

Secretary Capaldo read a thank you card from the family of Mary Helmick (Dave Helmick's mother).

**Adjourn**

A motion was made by Hempen and seconded by Hopp to adjourn the meeting. Roll call: Capaldo, yes; Hartweg, yes; Hempen, yes; Hopp, yes; Starr, yes; Summers, yes. Motion carried: 6-0

President Starr declared the meeting adjourned at 7:50 pm.



Mathew Starr, Board President



Nick Capaldo, Board Secretary



Carol Mullens, Recording Secretary