

HAMILTON COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO.328

BUILDING MAINTENANCE PROGRAM

WORK ORDER

DATE REQUESTED: _____

ORDER NUMBER: _____

JOB DESCRIPTION:

Requested by: _____

Date Began Work: _____

Time Began Work: _____

Time Finished: _____

Date Finished: _____

Comments: _____

Order By: _____

Superintendent of Schools

Signed: _____

Maintenance Director

