

**MRS. MARTIN - PRE-SCHOOL & MRS. MASSEY - PRE-SCHOOL**

BACK PACK (Full-size, no wheels, must be able to fit a folder)

PAPER TOWELS – 1 Roll

CARDSTOCK (White, located with computer paper)

CLOROX WET WIPES (1 Container)

1 GLUE STICK

1 4-OZ. ELMER'S GLUE (AM Class Only)

TISSUES – Large Box, PM Class Only

\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

**KINDERGARTEN**

1 BACKPACK

YELLOW HIGHLIGHTER – 1

GLUE STICKS (4 or more)

TISSUES: 1 large box

PENCILS: No. 2 pencils, regular size (at least 1 pkg. of 10)

PENCIL BOX: dimensions 8 5/8" L X 5 3/4" W X 2 1/2" H

CRAYONS: 2 boxes (8-24 count each)

SCISSORS: Blunt, and must be able to cut paper. Metal Fiskars are best.

CRAYOLA WATER COLORS

CRAYOLA BROAD TIP MARKERS - 1 package (10 count)

CRAYOLA FINE TIP MARKERS – 1 package (10 count)

KINDERMAT for rest time – must be able to fit in their lockers

HEADPHONES

DRY ERASE MARKERS: 4 black

\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

**OPTIONAL**

Printer Paper, colored

Gallon Ziplock Freezer Bags

Band-Aids

Paper Towels

Hand Sanitizer

Quart Freezer Ziploc Bags

**1<sup>ST</sup> GRADE**

3 2 POCKET FOLDERS

2 GLUE BOTTLES (4 oz. size)

4 GLUE STICKS

CRAYONS (24 pack only, please)

ERASERS (Pink or Green)

TISSUES (Large Box)

12 NO. 2 PENCILS (Plain pencils only, please)

METAL SCISSORS

SCHOOL BOX (Small)

CRAYOLA WATER COLORS

BACK PACK/BAG

4 BLACK DRY ERASE MARKERS (LOW ODOR) (BLACK ONLY, PLEASE)

HEADPHONES (Cheap \$1.00)

1 BOX ZIPLOC SANDWICH BAGS (GIRLS)

1 BOX ZIPLOC QUART BAGS (BOYS)

1 HIGHLIGHTER

\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

**OPTIONAL**

PACKAGE OF WHITE CARDSTOCK

EXTRA DRY ERASE MARKERS

**2<sup>ND</sup> GRADE**

2 - GLUE STICKS

CRAYONS (24 Pack Only)

3 ERASERS (Pink)

TISSUES (2 Large Boxes)

24 PENCILS (Ticonderoga)

1 BOX COLORED PENCILS

1 GLUE BOTTLE

SCISSORS (Sharp/Good)

2 POCKET FOLDERS

2 NOTEBOOKS (Spiral)

SCHOOL BOX (Small)

WATER COLORS

1 YELLOW HIGHLIGHTER

4 DRY ERASE MARKERS

HEADPHONES (child-size preferred)

1 BOX MARKERS (Regular or Fine Tip)

1 TUB CLOROX WIPES – Boys Only

1 BOX SANDWICH BAGS – Girls Only

BACK PACK/BAG (**NO Bags on Rollers**)**NO TRAPPER KEEPERS OR 3-RING BINDERS!**

\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

2021-2022

HAMILTON ELEMENTARY SUPPLIES LIST (CONTINUED)

**3<sup>RD</sup> GRADE**

4 GLUE STICKS  
CRAYONS  
3 ERASERS  
2 BOX OF TISSUES  
SCISSORS (Sharp)  
5 DRY ERASE MARKERS  
5 FOLDERS  
COLORED MARKERS  
BACK PACK

\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)  
SCHOOL BOX  
HEADPHONES  
RED PEN  
HIGHLIGHTERS-Multi-Color (At least 2)  
24 PENCILS  
5 NOTEBOOKS  
1 PKG. LOOSELEAF PAPER  
1 ASSIGNMENT NOTEBOOK (Purchased at registration through the school)

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**4<sup>TH</sup> - 6<sup>TH</sup> GRADES ARE REQUIRED TO HAVE ASSIGNMENT BOOKS. THESE ARE AVAILABLE AT REGISTRATION TIME THROUGH THE SCHOOL, AND ALSO THROUGHOUT THE YEAR IF NEEDED.**

**4<sup>TH</sup> GRADE CLASSES**

LARGE PINK ERASER  
COLORED PENCILS/CRAYONS  
1 – WHITE GLUE (Not glue stick)  
TISSUES (2 Large Boxes)  
12 - NO. 2 PENCILS (Wooden Dixon/Ticonderoga)  
SCISSORS (Sharp/Good)  
4 BLACK DRY ERASE MARKERS (Low odor)  
3-RING BINDER (Trapper is okay)  
3 SINGLE SUBJECT SPIRAL NOTEBOOKS  
1 SMALL SPIRAL ASSIGNMENT BOOK,  
(Purchased at school)  
LOOSELEAF PAPER - Wide  
4 POCKET FOLDERS  
EAR BUDS/EARPHONES (not expensive)  
BACK PACK/BAG (without wheels to fit locker space)  
SANITIZING WIPES (1 container)  
\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

**5<sup>TH</sup> GRADE CLASSES**

\*4 DRY ERASE MARKERS (Low odor)  
PENCIL BAG  
\*1 CONTAINER SANITIZING WIPES  
\*2 LARGE BOXES TISSUES  
\*24 - NO. 2 PENCILS (Wooden Dixon/Ticonderoga)  
COLORED PENCILS  
EAR BUDS/EARPHONES (not expensive)  
5 SINGLE SUBJECT SPIRAL  
NOTEBOOKS (Wide Ruled)  
\* 1 PKG. LOOSELEAF PAPER (Wide)  
6 POCKET FOLDERS (1 plastic  
for homework)  
1 SMALL ASSIGNMENT BOOK (purchased at school)  
BACK PACK/BAG (must fit in locker)  
HAND SANITIZER  
\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

\*These items will be shared in the classroom throughout the school year.

Note: All supplies will be shared except notebooks, folders, headphones, and book bags.

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**6<sup>TH</sup> GRADE CLASSES**

2 BOXES TISSUES (Large)  
24 - NO.2 PENCILS  
4-5 BALL POINT PENS  
3 SPIRAL NOTEBOOKS (Single Subject)  
1 PKG LOOSELEAF PAPER (Wide)  
POCKET FOLDERS  
COLORED PENCILS  
1 ASSIGNMENT BOOK (Required, purchased at the school)  
BACK PACK/BAG (ONE THAT FITS IN LOCKER)  
2 DRY ERASE MARKERS (BLACK)  
1 SOCK  
PENCIL BAG (one that can be put in binder for math only)  
1½" BINDER (for math only)  
1 TRIFOLD PRESENTATION BOARD (Keep at home for future projects)  
5 PACK OF INDEX DIVIDERS FOR BINDERS  
EARBUDS/EARPHONES  
1 CONTAINER SANITIZING WIPES OR 1 BOTTLE HAND SANITIZER  
1 PKG. 3 X 5 INDEX CARDS – LINED  
1 CONTAINER OF CLOROX WIPES  
WIRELESS OR CORDED MOUSE (OPTIONAL)  
\*\*\*1 PAIR OF EXTRA TENNIS SHOES TO BE LEFT AT SCHOOL (PE)

**7<sup>TH</sup> GRADE LIFE SCIENCE**

PENCILS  
BLUE/BLACK PEN  
FOLDER  
NOTEBOOK (150+ PAGES)  
BOOK COVER  
1 X PACK 3X5 NOTECARDS

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**8<sup>TH</sup> GRADE SOCIAL STUDIES**

5 SUBJECT NOTEBOOK (JUST FOR HISTORY)  
1 INCH BINDER  
FOLDER  
COLORED PENCILS  
PENS, PENCILS  
1 X PACK 3X5 NOTECARDS

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**PE**

RED, BLACK OR GRAY CREW-NECK SHIRT WITH SLEEVES  
SHORTS/SWEAT PANTS  
\*\*\*TENNIS SHOES TO LEAVE IN P.E. LOCKER  
(LOCKS WILL BE PROVIDED)

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**7<sup>TH</sup> GRADE HEALTH**

COLORED PAPER FOLDER WITH PRONGS  
PEN/MECHANICAL PENCIL  
BOX OF TISSUES

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**RESOURCE MATH**

NOTEBOOK  
FOLDER  
PENCILS

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**RESOURCE ENGLISH**

COMPOSITION NOTEBOOK  
FOLDER OR BINDER  
PENS AND PENCILS

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**7<sup>TH</sup> GRADE ENGLISH/READING**

1 INCH BINDER  
1 FOLDER (DO NOT WRITE ON)  
2 PACKAGE OF #2 PENCILS  
1 ERASER  
1 PACKAGE REINFORCED NOTEBOOK PAPER  
4 FOREVER POSTAGE STAMPS  
1 HIGHLIGHTER  
1 PACKAGE SHEET COVERS  
EARBUDS OR HEADPHONES

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**8<sup>TH</sup> GRADE READING**

1 INCH BINDER  
1 FOLDER (DO NOT WRITE ON)  
2 PACKAGES OF #2 PENCILS  
1 ERASER  
1 PACKAGE REINFORCED NOTEBOOK PAPER  
2 FOREVER POSTAGE STAMPS  
1 PACKAGE SHEET COVERS

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**8<sup>TH</sup> GRADE PHYSICAL SCIENCE**

PENCILS  
BASIC CALCULATOR  
GRAPH PAPER  
BINDER  
FOLDER  
PAPER  
KLEENEX

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**7<sup>TH</sup> & 8<sup>TH</sup> GRADE MATH**

1 ½ INCH BINDER  
FOLDER  
2 PACKETS OF LOOSELEAF PAPER  
PENCILS (MECHANICAL PENCILS ARE ACCEPTABLE)  
COLORED PENCILS  
4 DRY ERASE MARKERS  
OLD SOCK  
GLUE STICK  
PENCIL BAG  
SCIENTIFIC CALCULATOR (OPTIONAL)

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**7<sup>TH</sup> GRADE SOCIAL STUDIES**

JUMBO BOOK COVER  
FOLDER  
1 PACKET OF LOOSE LEAF PAPER  
NOTEBOOK  
2 PACKS OF PENCILS  
BOX OF TISSUES

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**8<sup>TH</sup> GRADE ENGLISH**

1 INCH BINDER  
TAB DIVIDERS (5 SETS)  
1 PACKET OF LOOSE LEAF PAPER  
1 FOLDER  
1 X PACK 3X5 NOTECARDS

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**8<sup>TH</sup> GRADE ALGEBRA**

3 100-SHEET COMPOSITION BOOKS  
1 POCKET FOLDER  
SCISSORS  
3 PACK OF TAPE (WILL ONLY NEED ONE AT A TIME)  
PENS AND PENCILS

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## PHYSICAL EXAMINATIONS & IMMUNIZATIONS

In compliance with the School Code of Illinois, a medical examination signed by a physician shall be required of each student before initial entrance into pre-school, kindergarten, sixth grade, and ninth grade, as well as for any new students that transfer to an Illinois school from out of state. A sports physical is not acceptable. A "Child Health Examination" form must also be filled out by the physician. A record of such examination from another school system will be accepted, unless the student is transferring from out of state, in which case a new physical will be necessary. The Health History section must be completed and signed by the parent(s)/guardian(s). The examination shall verify that the child has been immunized against the diseases required by law before entrance into school. A BMI must be calculated by a physician, the "Diabetic Screening" area must be completed if BMI is greater than 85%. Please make doctor appointments early so that forms are completed before school registration in August.

Please make doctor appointments early so that forms are completed before or at school registration in August. **On October 15 of the current school year, students will be excluded from school if a report of the physical exam has not been presented.** If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and the statement of medical reasons must be signed by the physician, registered nurse, or local health department responsible for administering the immunizations.

All new students who are first-time registrants shall have 30 days following registration to comply with the health examination and immunization regulations. All new students, out-of-State, entering the district must also have an eye exam.

A lead screening/questionnaire (obtained at the Hancock County Health Dept. or Doctor's Office) is also required for students six (6) years and younger, in conjunction with the physical exam prior to admission. If a lead screening/questionnaire was completed in pre-school, and the results were normal, it does not need to be repeated in kindergarten. However, a copy of the lead screening/questionnaire results will be required, and must be on file. Hancock County Health Dept. - 671 Wabash Avenue - Carthage, IL. - (217-357-3459).

Students will be excluded from school until a report of physical exam is presented. In the case of new residents in the community, an examination should be received as soon as possible. The examination shall verify that the child has been immunized against the diseases required by law before entrance into school. Physical examination reports will be submitted to the office within 30 days of enrollment.

A student may be exempted from this policy's requirements on religious or medical grounds if the student's parent(s)/guardian(s) present an Illinois Certificate of Religious Exemption signed by parent and physician. A student may be exempted from the health examination or immunizations on medical grounds if a physician provides written verification.

## GENERAL HEALTH RULES

### ***SCHOOL HEALTH AIDE (NURSE)***

The District Health Aide is employed part-time and services all Hamilton District students, Pre-school through High School. The Health Aide's main job concentration is health records and emergency medical attention. The Health Aide also coordinates and oversees special health programs and vision/hearing screenings for the District's children, as time permits.

Due to the large number of students in the District, and the short time the aide is available in each building, parents must assume the appropriate medical responsibilities for their children. The school office will notify parents if a school injury or other problem needs to be addressed. In emergency situations, the school office will immediately attempt to contact the parents/guardians (or other designated person). However, all school personnel will react quickly and appropriately, prior to parent consent, in order to ensure the safety of a child in an emergency situation.

### ***ILLNESS AND RETURNING TO SCHOOL***

**If a student has a fever (100 or higher), vomiting or diarrhea, they need to stay home for 24 hours.** In order to reduce illness a student must be fever -free, vomit -free, diarrhea -free for 24 hours before returning to school. If a student has been diagnosed with Pink Eye, the student must be on eye drops for the Pink Eye, 24 hours before returning to school.

## ELEMENTARY HEALTH INFORMATION

### ***MEDICATION POLICY***

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

### ***SELF-ADMINISTRATION OF MEDICATION***

A student may possess an epinephrine auto-injector (EpiPen®) and/or an asthma inhaler prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the storage of any medication by school personnel.

Students are not to have prescription medications in their possession, unless they have a documented illness that requires rapid administration of a first dose of medicine. **Prescription medications must be brought to the school in the original package or appropriately labeled container to the school office by the parent/guardian.**

The parent(s)/guardian(s) will be responsible, at the end of the treatment, for removing from the school any unused medication which was prescribed for their child. If the medication is not picked up by the end of the school year, it will be discarded by the school nurse in the presence of a witness.

### ***ASTHMA MEDICATION***

If a parent chooses to have their child carry their inhaler, they must first speak with the school nurse or Principal. Illinois law 105 ILCS 5/22-30 requires that a student with a prescription for asthma medication or epinephrine auto-injector be allowed to self-medicate at his/her discretion. The statute also provides that the school district and its employees and agents are to incur no liability, except for willful or wanton conduct, as a result of any injury arising from the self-administration of medication or use of an epinephrine auto-injector by the pupil.

This policy shall not prohibit any school employee from providing emergency assistance to students.

### ***ALLERGIES***

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal at (866) 332-3880. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

### ***CARE OF STUDENTS WITH DIABETES***

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

e. Responsible for maintaining any supplies at school.

For further information and to obtain an Authorization to Provide Diabetes Care form, contact the Building Principal.

***Vision Examination:***

All children enrolling in Kindergarten for the first time are required to have a vision examination. The exam shall be performed by a licensed optometrist or a physician licensed to practice medicine in all of its branches. The eye exam is due by October 15. Additional vision and hearing screening tests shall be conducted at school in accordance with IDPH rules.

***Dental Exam:***

All Illinois children in kindergarten, second, and sixth grades are required to have an oral health examination. Proof of examination is required by May 15<sup>th</sup> of the school year. Exams must have been completed within 18 months of the May 15<sup>th</sup> deadline. An exam waiver form can be completed for reasons outlined on the form. (Note): Beginning 2020-2021 school year, 9<sup>th</sup> Grade students will be required to have a dental exam.

**Parents:**

Please complete the student information at the top of the physical form (name, birth date, grade, etc.) as well as the medical history section on the upper half of the form. Be sure to sign your name where indicated.

This information is important to our school health records, as it will provide information on health related problems.

The immunization section must be completed with the month, day and year that the immunizations were given. This

section must be signed and dated by someone in the Doctor's Office, Health Department, or School Health Aide (Nurse).

Please keep a record of immunizations at home for your personal records.

***The following immunizations are required by Illinois State Law:***

CHICKENPOX VACCINE: Required for Pre-K through 12th grade (or proof of disease)

DPT: (Diphtheria/Pertussis/Tetanus) - complete basic series and required booster, which is given after 4 years of age.

Tdap: 1 dose for students entering 6-12<sup>th</sup> grades

POLIO: (Complete basic series and booster), which is given after 4 years of age.

MMR: (Measles/Mumps/Rubella) - 1<sup>st</sup> dose given 12-15 months, 2<sup>nd</sup> dose given 4-6 years, before start of school.

HIB: (Haemophilis Influenza Type B) - Pre-school has received 1 or more doses with the last dose on or after 15 months of age.

HEPATITIS B SERIES: (3 dose series) - 2<sup>nd</sup> dose should be given 1 month after the 1<sup>st</sup> dose, 3<sup>rd</sup> dose should be given 4 months after the 2<sup>nd</sup> dose. Required for all students.

VARICELLA VACCINE: Required for all students.

PNEUMOCOCCAL: Required for all Pre-K students.

MENINGOCOCCAL CONJUGATE VACCINE: 6<sup>th</sup> grade students will be required to show proof of one Meningococcal conjugate vaccine on or after 11 years of age. 12<sup>th</sup> grade students will be required to show proof of receiving 2 doses unless the first dose was administered after 16 years of age. In this case, only one dose of the vaccine is required.

**Immunization Clinic Information:**

Hancock County Health Department, 671 Wabash Avenue, Carthage, Illinois. To make your appointment, please call: 217-357-3459.

**Hancock Dental Clinic:** Priority will be given to children and adults who are on Medicaid and/or have no insurance who have not ever seen a dentist, those experiencing dental problems, as well as, children who are in Kindergarten, Second and Sixth grade requiring an oral health exam by a licensed dentist. 1-800-422-8218

**ALL PHYSICALS MUST BE DONE BEFORE REGISTRATION IN AUGUST.**

***Lead:***

Lead screening questionnaire is required for students who are 6 years old or younger, prior to admission. If a lead screening/questionnaire was completed in Pre-school and the results were normal, it does not need to be repeated in Kindergarten. However, a copy of the lead screening questionnaire results will be required, and must be on file. The lead screening questionnaire can be obtained at the Hancock County Health Department in Carthage, Illinois. 217-357-3459 or from the School Health Aide (Nurse). 866-332-3880.

**SCHOOL DAY**

**The school day for students begins at 8:00 am** and ends at 2:50 pm. The school building will be opened at 7:40 am. Only those students who are eating breakfast or have appointments with teachers, practices, various school or other approved meetings should enter the building at this time.

Students should arrive at school only a few minutes early to allow them time to put up coats and prepare materials before class actually begins; students should leave school grounds promptly at the end of the school day.